

Island of San Servolo – Venice – Italy

Name of event : ILTS 2020

Date of event: January 30th – February 1st , 2020

ACCOMMODATION FORM - SAN SERVOLO RESIDENTIAL AND STUDY CENTRE

PLEASE FILL OUT, SIGN AND RETURN THIS FORM BY **November, 20th , 2019** TO:

SAN SERVOLO SERVIZI METROPOLITANI DI VENEZIA SRL

Email: reception@servizimetropolitani.ve.it

- ACCOMMODATION CANNOT BE GUARANTEED AFTER **November, 20th , 2019**

First name _____

Last name _____

Address _____ Telephone _____

Email _____

Type of room	Arrival date	Departure date	No of nights	Price per night
Single room				€ 95,00

N.B.:

- Should you want to stay at San Servolo before and/or after the event, please send mail requesting extra dates and booking details to: reception@servizimetropolitani.ve.it
- The price of the room includes the 10% VAT charge but does not include breakfast.
- Please note that the city of Venice charges a daily visitor tax of € 3,20 per person per night for a maximum of 5 nights. (2018 rates)
- The *San Servolo Restaurant* is open every day from 7:30 a.m. to 10 a.m. for buffet breakfast. Cost: € 9,00, including VAT. (2018 rates)
- The *San Servolo Café* is open every day from 8 a.m. to 6 p.m.

On receipt of this form we will immediately debit your credit card for the cost of the **first night**.

IMPORTANT: This down payment is not refundable under any circumstances.

The balance owed at the end of your stay must be **settled at check in**.

Please indicate your credit card details below (American Express and Diners not accepted):

Credit Card: VISA MASTERCARD

Card number: _____
Expiry date: _____
First and last names appearing on the card: _____
Signature of the card holder: _____

By signing this form you acknowledge and accept that:

- a) Available rooms will be assigned on a first-come-first-served basis. If the type of room requested is not available, a room of a different type will be assigned at the prices indicated above.
- b) Cancellations or curtailment of initial booking:
 - Cancellations or curtailments made between 90 and 60 days before arrival: *apart from the deposit for the first night*, which is not refundable, no further penalties will apply for the cancellation of up to 20 % of the total number of room-nights. For the cancellation of more than 20 % of room-nights, a penalty of 60% of the price of the cancelled nights will be debited to your credit card;
 - Cancellations or curtailments made more between 59 and 30 days before the check-in date: *apart from the deposit for the first night*, which is not refundable, no penalties will apply for the cancellation of up to 10 % of the total number of room-nights. For the cancellation of more than 10 % of the total number of room-nights, a penalty of 60% of the price of the cancelled nights will be debited to your credit card;
 - Cancellations or curtailments made between 29 and the check-in date: a penalty of 100% of the total price of the booking will be debited to your credit card.
 - You also acknowledge and hereby accept that you are under the obligation to reimburse San Servolo Servizi for any damage to the guestrooms, furniture and fittings.

DATE _____

SIGNATURE _____