

General terms and conditions

Definitions

K.I.T. Group GmbH Association & Conference Management is the Professional Conference Organiser (PCO) of the 20th European AIDS Conference (hereafter referred to as the "Conference" and/or "Event"), to be held in Paris, France from 15-18 October 2025. The Conference will be conducted onsite in Paris, with select components also accessible via live broadcast and video on-demand.

The PCO (hereafter referred to as the Organiser) is the administrative organiser of the event and provides staff and technical support and infrastructure. Core tasks include the operation of the Conference Secretariat executing registration services, abstract management, sponsorship opportunities and exhibition management.

The European AIDS Society (hereinafter referred to as EACS) is a non-profit, scientific organization (hereinafter "Host"). Both entities are hereinafter referred to jointly as the "Organisers."

The following General Terms and Conditions (hereinafter "GTC") apply to all services provided by the Organiser (K.I.T. Group GmbH, with headquarters in Berlin, Germany).

These GTC are valid for each attendee registered for the Conference. Any person, delegate, allied professional, student, media representative, speaker, or exhibitor may be considered an attendee.

Conference registration

The registration deadlines are as follows:

Early registration deadline:	23 July, 2025, 23:59 (CEST)
Standard registration deadline:	17 September, 2025, 23:59 (CEST)
Late registration (incl. onsite registration):	Starting 18 September, 2025, 00:00 (CEST)

Only fully completed registrations will be accepted. The applicable registration fee is based on the date when the registration and full payment are received, in accordance with the deadlines mentioned above. Should a deadline be missed, the next valid registration fee is applicable. Registration will only be confirmed upon receipt of payment in full.

Registration benefits and access

- The registration fee for regular delegates, allied professionals, students, and media include entry to all official conference sessions, the exhibition, ePoster area(s), and the opening ceremony. Additionally, this fee grants access to the conference content available on the digital platform and mobile app, allowing participants to engage with select components online. Please note that access to sponsored sessions is granted directly by the sponsors and not by the Organiser.
- The Exhibition only registration fee grants access to the exhibition area only. Participants with this badge can also attend their company's sponsored sessions. This registration category does not include access to the content available on the digital platform and mobile app.

The registration fee is invoiced by EACS c/o K.I.T. Group.

The registration fees published on the conference website exclude any applicable VAT.

To be eligible to register for the Conference, attendees must be at least 18 years old and may be required to present proof of identity to confirm their age.

If the maximum capacity for attendees is reached, the organiser reserves the right to refuse additional registrations.

Allied professionals, students, and community members

To register as an allied professional (e.g., nurse, social worker), community member, or student, a supporting letter from the Head of Department, proof of association membership, or a valid student ID confirming full-time enrolment at a recognised university or college (at time of registration and during the Conference) is required. This documentation must be uploaded during the registration process or sent to the Organiser via email at registration@eacs-conference.com. If proof cannot be provided, regular delegate registration fees will apply.

Media registration

Media registration is free of charge once proof of eligibility has been provided (official and valid press card and/or letter of assignment).

Group registration

Registrations for 10 (ten) or more participants will be handled separately as a group booking. Please contact the Organiser at registration@eacs-conference.com.

The Organiser shall not be held responsible for double registrations made by other companies, organisations, or the participants themselves. In the case of double registrations, cancellations may be made in accordance with the cancellation deadline and applicable cancellation fee.

A payment order will be sent via email to the group manager once the Organiser receives the fully completed registration form. Payment for group registrations must be transferred immediately upon receipt of the payment order.

A final registration invoice will be issued and sent to the group manager after the Conference.

The Organiser will provide the group manager with instructions on how to communicate the names of their group members. Individual data for each group member, including first name, last name, individual email address, and postal address, must be provided.

Please note that group members will only be considered fully registered once the requested personal details have been submitted and the payment of the group registration is received in full. If the required information is not provided, group members will not receive a certificate of attendance or access to the virtual event platform. An individual email address is necessary to gain access to event virtual platform. Certificates of attendance will be available for download by group members after they complete the post-conference survey, provided they have collected their name badge and attended the conference.

The deadline to submit the personal information of each group member is 17 September 2025 (23:59 CEST). Until this date, name changes are free of charge. After this date, a name change fee of EUR 50 (excluding any applicable VAT) applies.

If the pre-paid amount is not fully used during the pre-registration process, the remaining balance can be applied to onsite registrations. There will be no refunds for paid and unused badges or registrations.

Conference material for attendees

Provided that the registration form and full payment are received no later than the standard registration deadline, conference material shall be included in the registration fee for delegates, allied professionals, students, speakers, and media representatives. Should the registration form and/or full payment be received after the standard registration deadline, the

Organiser cannot guarantee that conference material will be available. All conference material will be handed out onsite at the conference material counter.

Methods of payment

Payment is required at the time of registration and must be made in **EUR** only, using one of the following methods:

1. **Credit Card** (Visa, MasterCard/Eurocard, and American Express): Attendees should complete the relevant payment section of the registration form.
2. **Bank Transfer**: Payment should be made in EUR to:

Bank name and address:	Commerzbank Kurfürstendamm 237, 10719 Berlin, Germany
Account Holder:	K.I.T. Group GmbH
Bank Sort Code:	100 800 00
K.I.T. Account Number:	0514001803
SWIFT-CODE:	DRESDEFF100
IBAN:	DE 93 1008 0000 0514 0018 03
Reference:	EACS25, participant number, last name

Please note that all bank transfer fees & costs must be covered by the sender.

Cheques will not be accepted.

Letter of confirmation/payment receipt

A letter of confirmation/payment receipt will be sent by email once the Organiser has received the fully completed registration form and the related payment. Attendees must present this confirmation/payment receipt at the registration counter as proof of their registration and payment.

Letter of invitation

To receive a letter of invitation, attendees must first register for the Conference and submit full payment. Letters of invitation will not be sent after 24 September 2025 (23:59 CEST). Individuals requiring an official letter of invitation can contact the Organiser by sending an email to registration@eacs-conference.com.

The letter of invitation does not financially obligate the Organiser in any way, nor does it guarantee that the attendee will automatically receive a visa. All expenses incurred in relation to the Conference are the sole responsibility of the attendee.

Visa requirements

The registration fee minus a handling fee of EUR 70 (excluding any applicable VAT) will be refunded after the Conference if the visa was applied for at least three months prior to the Conference (by 15 July 2025) and an official dated proof showing the date of the visa application, along with an official proof from the embassy confirming that a visa could not be granted, is forwarded to the Organiser no later than before the Conference starts (by 14 October 2025).

It is the sole responsibility of attendees to manage their visa requirements. Attendees who require an entry visa must allow sufficient time for the application process. They should contact the nearest embassy or consulate to determine the appropriate timing for their visa applications.

The Organiser will not contact embassies or consulates on behalf of visa applicants.

Certificate of attendance

Certificates of attendance will be available for download after completing the post-conference survey, if delegates have collected their name badge and attended the Conference.

Registration name change

A handling fee of EUR 50 (excluding any applicable VAT) will be charged for each name change to an existing conference registration. A new registration form for the substitute attendee should NOT be submitted. Name changes will only be accepted via email, which should include the old and new names, the personal information of the new delegate (address and email), as well as proof of reduced registration fees, if applicable.

Lost name badge for onsite attendees

The name badge must always be worn during the Conference. Access to the conference facilities will not be granted without a name badge. If an attendee loses, misplaces, or forgets the name badge, a handling fee of EUR 50 (excluding any applicable VAT) will be charged for a replacement badge.

Registration cancellation policy

Notification of cancellation must be made in writing and sent to the Organiser by emailing registration@eacs-conference.com. The refund will be processed using the same payment method that was used for the original transaction. If the payment was made by credit card, the refund will be issued to that same credit card. For payments made via bank transfer, all relevant bank information necessary to process the refund by bank transfer will have to be provided.

If the written notification of cancellation is received before the early registration deadline (23 July, 2025, 23:59 CEST), 50% of the paid registration fee will be refunded. No refunds will be made for cancellations received after this date. Refund requests will be processed after the Conference only.

Credit will not be given for unattended events or early termination of attendance.

Modification of the conference programme

The Conference programme is published as an indication only and may be subject to modification at any time in terms of time, location, theme, content (in particular to the programme schedule, the appointment and/or selection of speakers, the technical environment, programme duration, etc.) and broadcasting. The attendee has no claim to the staging of a particular event, to a particular event duration or to the provision of a particular content. Changes to the programme do neither constitute a right of withdrawal nor refund claim on the part of the persons registered, provided the character of the event as a specialist event in the specified subject area is not affected by the changes.

Cancellation of the Conference, Force Majeure, Hardship

If the Conference cannot be held or is postponed, or if the Organiser is prevented through no fault of its own from fulfilling its obligations in connection with the Conference due to external, unforeseeable events beyond its control ("Force Majeure"), or if circumstances arise, which could not have been foreseen and in the presence of which the Organiser would not have concluded this Contract in such a way and the elimination of which cannot be carried out by economically reasonable means ("Hardship"), the Organiser shall have the right to cancel the Conference immediately after the aforementioned circumstances become known and/or to terminate the Conference without any liability and shall be released from its obligations to the attendees. In these cases, the Organiser cannot be held liable by the attendees for any

damages, costs or losses such as transportation costs, accommodation costs, financial losses, lost profits, etc.

In such circumstances, the Organiser reserves the right to either retain the entire registration fee and use it for a future or rescheduled Conference, or to refund the attendee with a pro-rata deduction of the costs already incurred for the organisation of the Conference, which could not be collected from third parties.

Connectivity or technical issues

Attendees acknowledge that it is their responsibility to ensure a secure and stable internet connection, compatible operating system requirements and that their web browser is up to date to avoid connectivity or other technical issues when participating in the Conference. K.I.T. Group will use its reasonable best efforts in providing access to the Conference through third party channels. If an attendee encounters connectivity issues due to a weak internet connection, incompatible operating system requirements or inappropriate web browser settings, the attendee acknowledges that Organiser is not liable. Organiser will also not be liable in the event of an interruption of connection or connectivity issues due to a case of "Force Majeure" or to any interruption and/or malfunction of connection or any other connectivity issues attributable to the chosen third-party network operator and/or service provider.

Hygiene and safety regulations; House rules

Participants are obligated to inform themselves in advance of their participation in the Conference about the currently valid regulations, laws, ordinances and other decrees that apply in connection with the containment of a pandemic (for ex. "COVID-19 Regulations"), and to comply with them. In addition, participants are required to comply with the hygiene and safety measures and/or concept enacted by the organisers.

In view of the dynamic development of pandemics, such as the coronavirus, participants acknowledge that the organiser is entitled to adapt the hygiene and safety measures to the current legal situation at any time. Participants are obligated to continuously inform themselves about any changes, particularly regarding the hygiene and safety concept of the Conference, via the conference website.

If sanitary regulations in force at the time of the event stipulate that the person attending should be tested negative, have been vaccinated, or must meet other requirements, participants are requested to adhere to these regulations and guidelines set forth by the organiser in this context.

By entering the venue, each attendee accepts the house rules of the conference venue. The attendee is aware that the consumption of food and beverages brought to the Conference is not permitted. In particular, the attendee acknowledges that local dietary restrictions or regulations may limit the catering offered.

Data Protection

During the registration process and the organization of the Conference, the personal data of individual attendees will be processed for the purposes of preparing and organising participation in the congress. All personal data will be processed in accordance with the applicable national data protection regulations and in particular the General Data Protection Regulation GDPR (Regulation (EU) 2016/679) and the German Federal Data Protection Act (BDSG).

Personal data will not be forwarded to a third party unless in accordance with Art. 6 Sec. 1 lit a-f GDPR: (a) express consent, (b) performance or conclusion of a contract, (c) fulfilment of a legal obligation, (d) protection of vital interests of the data subject or another natural person,

(e) public interest or exercise of official authority, (f) legitimate interest of the data controller and balancing of interests.

In the course of participation in the Conference, personal data may be processed by companies based in third countries without adequacy decision by the European Union Commission. The attendee consents to such data processing insofar as it is necessary for his participation and the full use of the Conference services, although the assertion of rights under data protection law and powers of appeal may be limited or made more difficult.

Further information on data protection

Further information on data protection (in particular on the rights as a data subject to information, objection, revocation of consent, blocking and deletion of personal data) can be found in the privacy policy. Personal data will only be stored within the scope of the statutory storage obligations. For data protection enquiries, please contact the data protection officer of Organiser (e-mail: security@kit-group.org).

Intellectual Property Rights

All content (trademarks, brands, copyrights, etc.) displayed at the Conference remain the property of their respective owners and are used for identification purposes only. The content and compilations published by the providers at the digital conference platform and/or on the event website are subject to the applicable copyright laws. The reproduction, editing, distribution, sharing and/or any kind of exploitation outside the limits of the applicable copyright laws require the written consent of the respective author and/or creator.

Downloads and copies of information, documents, files, presentations, and other content shared are only permitted if explicitly marked and solely for private use. The commercial use of content is prohibited without the consent of the author/creator. As far as the content on the event platform website has not been created by the organiser, the copyrights of third parties will be observed. Contributions of third parties are marked as such on the event platform website. Should a copyright infringement nevertheless occur, the organisers require a corresponding notice. The relevant content will then be removed immediately.

Indemnification for copyright infringement

The attendee confirms that any Conference-related use or exploitation of works and/or materials employed or used by him/her in connection with an activity or on the occasion of participation in such an activity (i.e., lecture, presentation, moderation and/or other contributions, etc.) is done lawfully and in particular in compliance with all applicable copyright protection regulations and in recognition of all rights of third parties.

The attendee further confirms that the above assurance also extends to the documentation of the Conference and public reporting by means such as photography, filming and recording as described above. The attendee/presenter shall indemnify and hold harmless the Organiser and/or the Host from any claims, liability, loss or expense (including attorneys' fees as legally permissible) arising out of any breach of the foregoing representations.

The Conference website and its use

Unless otherwise expressly stated or evident from the circumstances, all content displayed on the congress website is the property of the organiser. Each attendee with completed and confirmed registration is entitled to view any part of the congress website and to copy or download content, provided it is used exclusively for personal or non-commercial use and third-party rights are not opposed. Any other reproduction of the contents of the congress website requires in any case the permission of the organiser.

Viruses or other technical malfunctions; blocking of access; disclaimer of warranty

All reasonable efforts will be made to ensure that downloadable content is free of viruses. The organiser cannot accept liability for any damages resulting from viruses affecting third party computer systems that originate from this website and/or any digital event platform. The Organiser cannot guarantee trouble-free use of the conference website and/or any digital conference platform. Any claims for damages in this regard are excluded.

Access to the Conference website, the associated digital offers and/or any digital event platform can be blocked temporarily or permanently if there are concrete indications that the participant is violating or has violated these GTC and/or applicable law or if the Organiser has another justified, substantial interest in blocking access. When deciding on a blocking, the legitimate interests of the participant will be taken into account appropriately.

The Organiser does not guarantee the adequacy, accuracy and/or completeness of information published in connection with the Conference. Furthermore, the Organiser does not guarantee uninterrupted and/or error-free access to the conference websites. The Organiser shall endeavour to remedy such interruptions as quickly as possible using economically reasonable means. In all other respects, the regulations from the area of connectivity or technical issues apply.

AI-Generated Key Take-Aways

The key take-aways provided during the Conference are generated using a GDPR-compliant AI tool. Please note that the content generated by this tool is not the responsibility of the conference speakers. Participants are encouraged to verify the information independently and use it as a supplementary resource to the insights shared by the conference speakers.

Film, photo, audio and video recordings

The Organiser will create image, film and audio recordings related during the Conference for educational purpose. This material can be shared and published within public reporting or used in social networks (Facebook, X, Instagram, LinkedIn, YouTube, Vimeo) about the event without entitlement to remuneration. The attendee explicitly gives their consent to the use of their images captured at the event for publications and communications relating to the event according to the effective law. In this respect, the attendee waives any remuneration and will not assert any claims for remuneration whatsoever. You can withdraw your consent at any time by contacting the Organiser at registration@eacs-conference.com.

Liability

The Organiser is liable for intent and gross negligence only.

The Organiser shall be liable for wilful misconduct or gross negligence. For simple negligence the Organiser shall be liable only in case of violation of an obligation the compliance with which is as essential prerequisite for orderly performance of this Agreement and on the due performance of which the counterpart can reasonably rely (so-called „key obligations“). Apart therefrom, the Organiser does not assume any liability for losses of any kind, irrespective of the legal basis therefor which shall also include also any pre-contractual liability.

If the Organiser shall be liable for simple negligence as mentioned above, the liability shall be limited to losses the occurrence of which it could have reasonable foreseen based on the situation known upon registration completion.

The abovementioned exclusions of liability do not apply in case of damage of life, body and health. The liability pursuant to the product liability law remains unaffected.

The above disclaimers apply also to the benefit of employees, agents and other third parties the Organiser has retained for the execution of the registration agreement.

Special conditions for speakers: disclaimer for entering the stage

Entering the stage is at your own risk. There may be technical equipment, cables, props or uneven surfaces on the stage that pose a risk of tripping or falling. Visibility may be limited by stage lights.

Each participant has the opportunity to familiarize themselves with the stage conditions in advance and will receive instruction from the organizer's staff if requested. Participants are obliged to report any identified sources of danger to the staff immediately.

The organizer has unlimited liability for damages resulting from injury to life, limb or health that are based on an intentional or negligent breach of duty by the organizer, his legal representatives or agents.

Otherwise, the organizer is not liable for slight negligence, provided that no essential contractual obligations are violated. Essential contractual obligations are those whose fulfilment is essential for the proper execution of the contract and on whose compliance the participant may regularly rely. In the event of a breach of essential contractual obligations, liability is limited to the foreseeable damage typical for the contract.

Liability for gross negligence or intent remains unaffected.

Applicable law, place of jurisdiction

German law shall apply to the exclusion of the UN Sales Convention. As far as legally permissible, Berlin is agreed as place of jurisdiction.

Right of modification

Conference Secretariat reserves the right to amend or adapt these GTC at any time. If essential parts of the registration agreement and/or the rights of the attendees are significantly changed as a result, each attendee with an existing and paid registration will be informed separately with the possibility of consent.

As of 27 February 2025.