

GENERAL TERMS AND CONDITIONS

Definitions

K.I.T Group GmbH Association & Conference Management (hereinafter referred to as K.I.T. Group) is the Professional Congress Organiser (PCO) of the 44th European Cystic Fibrosis Digital Conference, 9-12 June 2021.

K.I.T. Group is the administrative organiser of the event and provides the Conference Secretariat (staff and technical infrastructure). Core tasks include in particular the operation of the registration services, abstract management, sponsorship opportunities and exhibition management.

The European Cystic Fibrosis Society (hereinafter referred to as ECFS) is a non-profit, scientific organisation. Both entities are hereinafter referred to as the Organisers.

Pathable, Inc. is the provider of the digital platform for the event mentioned above.

These General Terms and Conditions are valid for each attendee registered for the 44th European Cystic Fibrosis Digital Conference, 9-12 June 2021 (hereinafter referred to as the "Conference"). Any registered person, delegate, student, allied health professional, media representative, speaker, patient organisation representative or industry representative is considered an attendee.

Conference registration dates

The registration deadlines are as follows:

Standard registration deadline: **29 April 2021, 24.00 CET**

Group booking deadline (10 or more delegates): **31 May 2021, 24.00 CET**

Only fully completed registration forms will be accepted. The registration fee is based on the date of the receipt of the registration form or completed online registration as well as the payment in full in accordance with the deadlines mentioned above.

The online registration can be completed by clicking the button "register and pay" which can be found at the end of the form. Should one deadline be missed, the next applicable fee will be charged automatically. The registration will only be confirmed upon receipt of payment in full.

If the maximum attendee capacity is reached, the organisers reserve the right to refuse any registration.

Only registered attendees will be permitted access to the Conference. To be eligible to register for the Conference, attendees must be at least 18 years old. Attendees may be asked to provide an official document proving their age.

The registration fee for regular delegates, speakers, allied health professionals, patient organisation representatives and doctoral/PhD students includes entry to the Scientific Programme (incl. Opening Plenary & Closing Ceremony), Access to the Digital Exhibition and ePoster spaces on the conference platform, Certificate of Attendance and online Abstract Book. The pre-conference course is subject to a separate registration fee. The exhibitor registration only entitles full access to the exhibition area and the exhibitor's own symposium but NOT to other sessions.

ECFS Members

For medical/scientific or Allied Health Professional delegates who are members of the ECFS, please note that the membership number is required for registration. The reduced registration fee for members will be granted only to ECFS Members having paid their subscriptions for 2021. Should the name/first name/email address be refused by the ECFS membership online identification system, please ensure first that the membership fee is paid. The ECFS membership department remains at your disposal for any further clarification at membership@ecfs.eu. The non-member registration fee will apply if valid membership is not confirmed.

Allied Health Professionals

To be able to register as an Allied Health Professional (Nurses, Psychologists, Physiotherapists, Dieticians, Social Workers, Pharmacists, Laboratory technician and Clinical research coordinator) a proof of professional status is required at the time of registration (this is not applicable for ECFS Members) and must be sent to the ECFS Registration Department via email ecfs2021-registration@kit-group.org. If you do not have such a proof, please provide a supporting letter of your Head of Department.

Doctoral/PhD Students

To register as a doctoral/PhD student, a supporting letter from the student's Head of Department or a valid student ID providing proof of full-time enrolment at a recognised university or college at both the time of registration and during the Conference must be sent to the Conference Secretariat via email to ecfs2021-registration@kit-group.org.

Low and Middle-Income Countries

The 'Low and Middle Income' registration rate is available to participants working in countries classified as Low-income economies, Lower-middle-income economies and Upper-middle-Income economies by the [World Bank](https://www.worldbank.org/).

Media Registration

To register as a media representative, please use the online registration form. There is no registration fee for accredited media representatives. However, to register as a media representative, you must submit a copy of your official press card.

Group Registration

Registrations for more than ten participants will be handled separately as a group booking. Please contact the Conference Secretariat at ecfs2021-registration@kit-group.org. There will be no refund for registrations which were paid for, but not used (according to the deadlines mentioned above). The deadline for the group bookings is **31 May 2021**. After the group registration deadline, registrations are only possible individually over the official registration website.

Only fully completed group registration forms as well as fully completed name lists (including the participants full name, individual email and postal address) will be accepted. The K.I.T. Group Secretariat cannot be held responsible for double bookings of an individual participant or group made by another company or organisation. In such a case, no refund will be possible.

Method of Payment

Payment is required at the time of registration. It should be made in EUR only, using one of the following methods:

1. Credit card (Visa, Master/Eurocard, and American Express): Attendees should complete the relevant section of the registration form.
2. Bank transfer: Payment by bank transfer is only possible until **31 May 2021** and should be made in EUR to:

K.I.T. Group GmbH, Association & Conference Management
Commerzbank AG, Kurfürstendamm 237, 10719 Berlin, Germany

Bank Sorting Code:	100 800 00
K.I.T. Account Number:	05 140 018 01
SWIFT-CODE:	DRESDEFF100
IBAN:	DE50 1008 0000 0514 0018 01
Reference:	ECFS 2021, full name, participant number

Please note that all transfer costs must be prepaid by the transmitter. Incomplete or partial payments will not be accepted. Cheques will not be accepted.

Letter of Confirmation/Payment Receipt

A letter of confirmation/payment receipt will be sent by email once the Conference Secretariat has received the fully completed registration form and the related payment.

Certificate of Attendance

All registered delegates will receive a Certificate of Attendance after the Conference. CME Credits can ONLY be claimed for attendance during the LIVE digital conference. CME Credits will NOT be available for attendance and/or viewing of the On-Demand sessions.

Registration Name Change

A handling fee of 30 EUR will be charged for every name change to an existing conference registration. A new registration form for the substitute attendee should be submitted, as well as a proof for the reduced fee if applicable. Name changes will only be accepted until 4 June 2021 by email indicating clearly the new and old name as well as the new contact details (address, email). After this date, name changes are no longer possible.

Registration Cancellation Policy

Notification of cancellation must be made in writing and sent to the K.I.T. Group Registration Department by email at ecfs2021-registration@kit-group.org. The notification must include all the relevant information regarding the bank account to which a possible refund may be remitted.

If the written notification of cancellation is received before the standard registration deadline (29 April 2021), 50% of the paid registration fee will be refunded. No refunds will be made for cancellations received after this date.

Refund

Refund requests will be processed after the Conference only. They must be made in writing and sent to the K.I.T. Group Registration Department by email no later than 30 days after the Conference (12 July 2021). No refund request will be processed after this date. Double or overpayments will be refunded minus an administrative handling fee of 30 EUR.

Credit will not be given for unattended events or early termination of attendance.

Modification of the Conference Programme

The organisers reserve the right to make changes to the programme at any time in terms of time, technology used, theme and content (in particular to the programme schedule, the naming of speakers, the technical environment, programme duration, etc.) The participant has no claim to the staging of a particular event, to a particular event duration or to the provision of a particular content. Changes to the programme do not constitute a right of withdrawal on the part of the persons registered, provided the character of the event as a specialist event in the specified subject area is not affected by the changes.

The Website and Use

The ECFS uses the digital platform service provider Pathable, Inc., 4065 4th Ave NE, Seattle, WA 98105, as service provider for the execution of the online service offers. All content displayed on the website is owned by the ECFS unless explicitly stated otherwise. Reproduction of any content of website content in any other way requires prior permission from the ECFS. The data processed during registration will be shared with Pathable. For further details please read the [privacy policy](#).

Connectivity or technical issues

Attendees acknowledge that it is their responsibility to ensure that they have a secure and stable internet connection, compatible operating system requirements and that their web browser is up to date to avoid connectivity or other technical issues when participating in the Conference. The ECFS, Pathable and K.I.T. Group will use their reasonable best efforts in providing access to the ECFS 2021 Digital Conference through third party channels.

If an attendee encounters connectivity issues due to a weak internet connection, incompatible operating system requirements or inappropriate web browser settings, he or she acknowledges that the ECFS or K.I.T. Group is not liable. The ECFS or K.I.T. Group will also not be liable in the event of an interruption of connection or connectivity issues due to a case of "Force Majeure" or to any interruption and/or malfunction of connection or any other connectivity issues attributable to the chosen or a third-party network operator and/or service provider.

Cancellation of the Conference, Force Majeure

If the event cannot take place or has to be postponed due to events beyond the control of the ECFS and/or the K.I.T. Group (force majeure) or due to events that cannot be attributed to intent or gross negligence on the part of the ECFS and/or the K.I.T. Group. The ECFS and/or the K.I.T. Group shall be released from their obligation to perform to this extent. Neither the ECFS nor the K.I.T. Group can be held liable by participants for any damage, costs or losses incurred, such as transport costs, accommodation costs, financial losses, etc.

In case of postponement or cancellation of the event, the organiser or - on behalf of the organiser - the K.I.T. Group reserves the right to either retain the entire registration fee and use it for a future conference or to refund the registration fee to

the participant on a pro rata basis after deduction of the costs already incurred for the organisation of the conference which could not be recovered from third parties.

Data Protection and Sharing of Contact Details

Processing of credit card data

When registering, the attendee will be asked to fill in the online form and provide his/her full name, address, e-mail address and telephone number. The information collected above is required to process and complete the registration (including sending a confirmation e-mail of the booking). If the attendee chooses to pay for the booking(s) by credit card, credit card information (e.g. credit card type and number, CVC code, expiry date, name of the credit card holder) will also be collected.

All data will be stored and processed in accordance with the applicable data protection regulations, in particular the Basic Data Protection Regulation GDPR (Regulation (EU) 2016/679) and the German Federal Data Protection Act (FDPA). The payment service of Concardis GmbH, Helfmann-Park 7, 65760 Eschborn, Germany, is used for data processing within the scope of the payment procedure for credit card use.

Passing on of contact data

The processing of all personal data (including the collection, storage, use, treatment, modification, transmission, blocking and deletion of data) is carried out by the Organisers in accordance with the basic data protection regulation GDPR (Regulation (EU) 2016/679) and the German Federal Data Protection Act (FDPA).

The processing of personal data, in particular the forwarding of participants' contact details to third parties, is subject to the strict restrictions of the Basic Data Protection Regulation GDPR (Regulation (EU) 2016/679) and the German Federal Data Protection Act (FDPA). Contact data is only transmitted in accordance with Art. 6 Sec. 1 lit a-f GDPR if: (a) express consent, (b) performance or conclusion of a contract, (c) fulfilment of a legal obligation, (d) protection of vital interests of the data subject or another natural person, (e) public interest or exercise of official authority, (f) legitimate interest of the data controller and balancing of interests.

Further information on data protection

Further information on data protection (in particular on the rights as a data subject to information, objection, revocation of consent, blocking and deletion of personal data) can be found in the [privacy policy](#). Personal data will only be stored within the scope of the statutory storage obligations. For data protection enquiries, please contact the data protection officer of K.I.T. Group (e-mail

berlin.de).

Film, Photo and Video Recordings

The ECFS will create image, film and audio recordings related during the 44th European Cystic Fibrosis Conference for educational purpose. This material can be shared and published within public reporting or used in social networks (Facebook, LinkedIn, Twitter) about the event without entitlement to remuneration. The participant explicitly gives their consent to the use of their images captured at the event for publications and communications relating to the event according to the effective law. You can withdraw your consent at any time by contacting the conference secretariat. For further information please read the [privacy policy](#).

Trademarks and copyright

All trademarks at the digital conference platform and/or on the event website remain the property of their respective owners and are used for identification purposes only. The content and compilations published by the providers at the digital conference platform and/or on the event website are subject to the applicable copyright laws. The reproduction, editing, distribution and any kind of exploitation outside the limits of copyright law require the written consent of the respective author or creator. Downloads and copies of the digital conference platform and/or the event website are only permitted for private use. The commercial use of content is prohibited without the consent of the author. Insofar as the content on the digital conference platform and/or the event website has not been created by the operator, the copyrights of third parties will be observed. Contributions of third parties are marked as such on the digital conference platform and/or the event website. Should a copyright infringement nevertheless occur, the organisers require a corresponding notice. The content will then be removed immediately.

Liability

The conference organisers shall be held liable in the framework of a duty of care as a respectable businessman according to statutory provisions. The liability of the conference organisers - for whatever legal reason - shall be limited to intent and gross negligence. The liability of commissioned service providers shall remain unaffected by this. The attendee shall take part in the conference at his/her own risk. Oral agreements shall not be binding if these have not been confirmed in writing by the conference organisers.

Applicable law, place of jurisdiction

German law shall apply to the exclusion of the UN Sales Convention. As far as legally permissible, Berlin is agreed as place of jurisdiction.



DIGITAL

44th EUROPEAN CYSTIC FIBROSIS CONFERENCE

9–12 June 2021 #ECFS2021

Severability Clause

If there is a determination of these Terms and Conditions to be ineffective or impracticable, then the validity of the Terms and Conditions remaining are not impaired. The parties are obligated to cooperate in order to replace the ineffective or impracticable clause by an effective or feasible clause, which results in the ineffective or impracticable clause being closed.

Right of modification

The Organisers may make changes and/or additions to these General Terms and Conditions at any time. The attendees will be informed of such revisions from time to time. If the changes and/or amendments concern essential parts of the contract and if the rights of the attendees are substantially changed as a result, each attendee with an existing and paid registration will be informed separately with the possibility of consent.

As of 09.02.2021