



SAVE THE DATE!

26-27 October 2022 | Vilnius, Lithuania

www.efibforum.com

General Terms and Conditions

Definitions

K.I.T. Group GmbH Association & Forum Management is the Professional Congress Organiser (PCO) of the 15th European Forum for Industrial Biotechnology and the Bioeconomy (hereafter referred to as the "Forum"), to be held in Vilnius, Lithuania on 26-27 October, 2022. The Forum will be held onsite.

The PCO, hereafter referred to as the Forum Secretariat, is the administrative organiser of the event and provides the Forum Secretariat (staff and technical infrastructure). Core tasks include the operation of the registration services, sponsorship opportunities and exhibition management.

The European Association for Bioindustries (hereinafter referred to as EuropaBio) represents corporate and associate members across sectors, plus national and regional biotechnology associations. Both entities are hereinafter referred to each as the "organiser" or jointly as the "organisers".

The following General Terms and Conditions apply to all services provided by K.I.T. Group GmbH, with headquarters in Berlin, Germany.

These general terms and conditions are valid for each attendee registered for the Forum. Any person, delegate, allied professional, student, media representative, speaker, or exhibitor may be considered an attendee.

Forum registration

The registration deadlines are as follows:

Early registration deadline:	July 28, 2022, 23:59 CEST Time
Late registration deadline:	July 29, 2022, 23:59 CEST Time
Onsite registration:	Starting October 26, 2022, 08:00 CEST Time

Only fully completed registrations will be accepted. The registration fee is based on the date of receipt of registration and payment in full in accordance with the deadlines mentioned above. Should a deadline be missed, the next valid registration fee is applicable. Registration will only be confirmed upon receipt of payment in full.

Registration fee

The registration fee for regular delegates includes entry to all official Forum sessions, the exhibition area and the opening ceremony and does not include the registration to the Pre-EFIB event organised by the Lithuanian Biotechnology Association (LTBA).

To be eligible to register for the Forum, attendees must be at least 18 years old. Attendees may be asked to present an official identity card stating their age.

Should the maximum attendee capacity be reached, the organiser reserves the right to refuse any registration.

Press registration

Press registration is free of charge once proof of eligibility has been provided (official and valid press card).



SAVE THE DATE!

26-27 October 2022 | Vilnius, Lithuania

www.efibforum.com

Group registration

Registrations for more than 10 (ten) persons will be handled separately as a group booking. Please contact the Forum Secretariat at registration@efibforum.com. The Forum Secretariat shall not be held responsible for the double booking of an individual attendee or group made by another company or organisation.

A payment order will be sent by email to the group manager once the Forum Secretariat has received the fully completed registration form. Payment for the group registration shall be transferred immediately upon receipt of the payment order. A final registration invoice shall be issued and sent to the group manager after the Forum.

The Forum Secretariat will provide the group manager with information on how to communicate the names of their group members. Individual data of each group member such as first name, last name, individual email address and postal address must be provided. Please note that group members will only be considered as fully registered once the requested personal details have been provided. If we do not receive the requested details, group members will not receive a certificate of attendance. The certificate of attendance will be sent by email to the individual email address of each group member after the Forum. The deadline to submit the information of each group member is October 5, 2022. Until this date, name changes are free of charge. After this date, a name change fee of EUR 30 excl. taxes applies.

Should the pre-paid amount not be used in full during the pre-registration process, the remaining amount can be used for onsite registration. There will be no refund for paid and unused badges/registrations.

Forum material for onsite attendees

Provided that the registration form and full payment are received no later than the standard registration deadline, a Forum material shall be included in the onsite registration fee for regular delegates speakers and media representatives. Should the registration form and/or full payment be received after the standard registration deadline, the Forum Secretariat cannot guarantee that Forum material will be available. All Forum material will be handed out onsite at the Forum material counter.

Methods of payment

Payment is required at the time of registration. It should be made in EUR only, using one of the following methods:

1. Credit card (Visa and Master/Eurocard): Attendees should complete the relevant section of the registration form.
2. Bank transfer: Payment should be made in EUR to:

K.I.T. Group GmbH
Association & Forum Management
Commerzbank, Kurfürstendamm 237, 10719 Berlin, Germany

Bank Sort Code:	100 800 00
K.I.T. Account Number:	0514001801
SWIFT-CODE:	DRESDEFF100
IBAN:	DE66 1008 0000 0514 0018 04
Reference:	Participant number, last name and EFIB 2022



SAVE THE DATE!

26-27 October 2022 | Vilnius, Lithuania

www.efibforum.com

Please note that all transfer costs shall be prepaid by the sender.
Cheques will not be accepted.



SAVE THE DATE!

26-27 October 2022 | Vilnius, Lithuania

www.efibforum.com

Letter of confirmation/payment receipt

A letter of confirmation/payment receipt will be sent by email once the Forum Secretariat has received the fully completed registration form and the related payment. Attendees must present this confirmation/payment receipt at the registration counter as proof of their registration and payment.

Letter of invitation

In order to receive a letter of invitation, attendees must first register to the Forum and submit payment in full. Individuals requiring an official letter of invitation can contact the Forum Secretariat by sending an email to registration@efibforum.com.

The letter of invitation shall not financially obligate the Forum Organiser in any way, nor shall it guarantee that the attendee will receive a visa automatically. All expenses incurred in relation to the Forum shall be the sole responsibility of the attendee.

Visa requirements

It shall be the sole responsibility of attendees to take care of their visa requirements. Attendees who require an entry visa must allow sufficient time for the application procedure. Attendees should contact the nearest embassy or consulate to determine the appropriate timing of their visa applications.

The Forum Organiser will not directly contact embassies and consulates on behalf of visa applicants.

The registration fee minus a handling fee of EUR 50 will be refunded after the Forum if the visa was applied for on time and an official proof from the embassy confirming that a visa could not be granted is forwarded to the Forum Secretariat no later than 30 days after the Forum (November 26, 2022).

Certificate of attendance

A certificate of attendance for regular delegates will be sent electronically after the Forum.

Registration name change

A handling fee of EUR 30 shall be charged for every name change to an existing Forum registration. A new registration form for the substitute attendee should NOT be submitted. Name changes will only be accepted by email indicating the new and old names, the new contact details (address and email), as well as proof of reduced registrations fees, if applicable.

Lost name badge for onsite attendees

The name badge shall be worn at all times during the Forum. Access to the Forum facilities will not be granted without a proper name badge. If an attendee loses, misplaces or forgets the name badge, a handling fee of EUR 50 will be charged for a new badge.

Registration cancellation policy

Notification of cancellation shall be made in writing and sent to the Forum Secretariat by sending an email to registration@efibforum.com. The notification shall include all the relevant information regarding the bank account to which a possible refund may be remitted.

If the written notification of cancellation is received before the early registration deadline (July 29, 2022, 23:59 CEST Time), 50% of the paid registration fee will be refunded. No refunds will be made for cancellations received after this date.



SAVE THE DATE!

26-27 October 2022 | Vilnius, Lithuania

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Refund requests will be processed after the Forum only. They shall be made in writing and sent to the Forum Secretariat by email no later than 30 days after the Forum (November 27, 2022, 23:59 CEST Time). No refund request will be processed after this date.

Credit will not be given for unattended events or early termination of attendance.

Modification of the Forum programme

The Forum programme is published as an indication only and may be subject to modification at any time in terms of time, location, theme, and content (in particular to the programme schedule, the appointment and/or selection of speakers, the technical environment, programme duration, etc.) The attendee has no claim to the staging of a particular event, to a particular event duration or to the provision of a particular content. Changes to the programme do neither constitute a right of withdrawal nor refund claim on the part of the persons registered, provided the character of the event as a specialist event in the specified subject area is not affected by the changes.

Cancellation of the Forum, Force Majeure

If the event cannot take place or has to be postponed due to events beyond the control of K.I.T. Group and/or its client EuropaBio (force majeure) or due to events that cannot be attributed to intent or gross negligence on the part of K.I.T. Group and/or its client EuropaBio, each or both of the aforementioned shall be released from their obligation to perform to this extent. Neither K.I.T. Group nor its client EuropaBio can be held liable by participants for any damage, costs or losses incurred, such as transport costs, accommodation costs, financial losses, etc.

In case of postponement and/or cancellation of the event, K.I.T. Group – on behalf of EuropaBio – reserves the right to either retain the entire registration fee and use it for a future Forum or to refund the registration fee to the attendee on a pro rata basis after deduction of the costs already incurred for the organisation of the Forum which could not be recovered from third parties.

Data Protection, Forum Tool and sharing of contact details

Processing of credit card data

When registering, the attendee will be asked to fill in the online form and provide his/her full name, address, e-mail address and telephone number. The information collected above is required to process and complete the registration (including sending a confirmation e-mail of the booking). If the attendee chooses to pay for the booking(s) by credit card, credit card information (e.g. credit card type and number, CVC code, expiry date, name of the credit card holder) will also be collected.

All data will be stored and processed in accordance with the applicable data protection regulations, in particular the General Data Protection Regulation GDPR (Regulation (EU) 2016/679) and the German Federal Data Protection Act (BDSG). The payment service of Concardis GmbH, Helfmann-Park 7, 65760 Eschborn, Germany, is used for data processing within the scope of the payment procedure for credit card use.

Passing on of contact data

The processing of all personal data (including the collection, storage, use, treatment, modification, transmission, blocking and deletion of data) is carried out by the Organisers in accordance with the General Data Protection Regulation GDPR (Regulation (EU) 2016/679) and the German Federal Data Protection Act (BDSG).



SAVE THE DATE!

26-27 October 2022 | Vilnius, Lithuania

www.efibforum.com

The processing of personal data, in particular the forwarding of participants' contact details to third parties, is subject to the strict restrictions of the General Data Protection Regulation GDPR (Regulation (EU) 2016/679) and the German Federal Data Protection Act (BDSG). Contact data is only transmitted in accordance with Art. 6 Sec. 1 lit a-f GDPR if: (a) express consent, (b) performance or conclusion of a contract, (c) fulfilment of a legal obligation, (d) protection of vital interests of the data subject or another natural person, (e) public interest or exercise of official authority, (f) legitimate interest of the data controller and balancing of interests.

Further information on data protection

Further information on data protection (in particular on the rights as a data subject to information, objection, revocation of consent, blocking and deletion of personal data) can be found in the privacy policy. Personal data will only be stored within the scope of the statutory storage obligations. For data protection enquiries, please contact the data protection officer of K.I.T. Group (e-mail datenschutz@messe-berlin.de).

Intellectual Property Rights

All content (trademarks, brands, copyrights, etc.) displayed at the Forum remain the property of their respective owners and are used for identification purposes only. The content and compilations published by the providers at the digital Forum platform and/or on the event website are subject to the applicable copyright laws. The reproduction, editing, distribution, sharing and/or any kind of exploitation outside the limits of the applicable copyright laws require the written consent of the respective author and/or creator.

Downloads and copies of information, documents, files, presentations, and other content shared are only permitted if explicitly marked and solely for private use. The commercial use of content is prohibited without the consent of the author/creator. Insofar as the content on the event platform website has not been created by the organiser, the copyrights of third parties will be observed. Contributions of third parties are marked as such on the event platform website. Should a copyright infringement nevertheless occur, the organisers require a corresponding notice. The relevant content will then be removed immediately.

Film, photo and video recordings

The organiser will create image, film and audio recordings related during the Forum for educational purpose. This material can be shared and published within public reporting or used in social networks (Facebook, Twitter, Instagram, LinkedIn) about the event without entitlement to remuneration. The participant explicitly gives their consent to the use of their images captured at the event for publications and communications relating to the event according to the effective law. You can withdraw your consent at any time by contacting the Forum Secretariat.

Liability

The Forum organisers shall be held liable in the framework of a duty of care as a respectable business person according to statutory provisions. The liability of the Forum organisers - for whatever legal reason - shall be limited to intent and gross negligence.

To the extent permitted by applicable law, K.I.T. Group, including all its management, representatives, fully or partially employed staff, and/or the Governing Board of EuropaBio shall not be liable for any direct, indirect or consequential damages of any kind, loss of profits and/or loss of data arising from and in connection with the access and use of the platform



SAVE THE DATE!

26-27 October 2022 | Vilnius, Lithuania

www.efibforum.com

and the participation in the EFIB 2022 Forum. The liability of commissioned service providers shall remain unaffected by this.

The attendee shall take part in the EFIB 2022 Forum at his/her own risk. Oral agreements shall not be binding if these have not been confirmed in writing by the Forum organisers.

K.I.T. Group and its client EuropaBio do not warrant the adequacy, accuracy and/or completeness of any information conveyed during the EFIB 2022 Forum and published on the platform.

Applicable law, place of jurisdiction

German law shall apply to the exclusion of the UN Sales Convention. As far as legally permissible, Berlin is agreed as place of jurisdiction.

Severability clause

If there is a determination of these Terms and Conditions to be ineffective or impracticable, then the validity of the Terms and Conditions remaining are not impaired. The parties are obligated to cooperate in order to replace the ineffective or impracticable clause by an effective or feasible clause, which results in the ineffective or impracticable clause being closed.

Right of modification

K.I.T. Group may make changes and/or additions to these General Terms and Conditions at any time. The attendees will be informed of such revisions from time to time. If the changes and/or amendments concern essential parts of the contract and if the rights of the attendees are substantially changed as a result, each attendee with an existing and paid registration will be informed separately with the possibility of consent.

As of March 28, 2022