

Dear Faculty

Thank you for having accepted our invitation to take part in the **13th European Congress on Menopause and Andropause**, to be held virtual from **8 to 10 September 2021**.

Please note that all sessions will be recorded and available as a replay for about twelve months after the congress. By confirming your invitation, you agree that your presentation will be part of the on-demand content. If you do not agree, please write to us by 27 August 2021 at the contact email below to decline the agreement.

A phone number is required by all speakers and chairs and will only be used in case of emergency, e.g. if we need to reach you at the last minute to invite you to the speakers' preparation room (so-called Green Room) at ZOOM. Therefore, we kindly ask you to provide us with your contact number.

As the conference dates get closer, we want to make sure you have all the information you need before the summer break and the start of our event:

1. Your schedule at the event

Please find the details of your schedule at the event at this link:

<https://2021.emas-online.org/programme-abstracts/scientific-programme/>

2. Recording and uploading your presentation – SAFE THE DATE

To ensure a smooth running of the congress the decision was made that all presentations will be pre-recorded and streamed, followed by a live Q&A (presence required) with each speaker. Detailed information on uploading and recording your presentation will follow shortly. To speed up the uploading process, you are welcome to prepare the recording already in advance on a system of your choice (Zoom, TEAMS, PPT etc.) - please use mp4-format.

ZOOM: <https://www.youtube.com/watch?v=ImB6jTnNKLk>

TEAMS: <https://www.youtube.com/watch?v=eLhbmK8bfzo>

PPT: <https://www.youtube.com/watch?v=ff39nb1c30E>

Please note the following dates:

Tuesday, 10 August 2021	Uploading platform open (link will follow)
Friday, 27 August 2021	Deadline for uploading your presentation

3. Technical Testun - SAFE THE DATE

You are kindly invited to join us at one of the three technical rehearsals. We strongly recommend that you attend at least one session. The meeting links and details will be provided in a following email.

Tuesday, 31 August 2021	6 – 7 pm CEST	1 st technical test run
Wednesday, 1 September 2021	2 – 3 pm CEST	2 nd technical test run
Thursday, 2 September 2021	10 – 11 am CEST	3 rd technical test run

(You can check the corresponding international time zones [here](#).)

4. Congress

Friday, 3 September 2021	Congress Platform open
Tuesday, 7 September 2021	Special 2021: Open Door Day
8 – 10 September 2021	EMAS Virtual Congress

We remain at your disposal for any questions. More information can be found here:

EMAS 2021 website: <https://2021.emas-online.org/>
Scientific programme: <https://2021.emas-online.org/programme-abstracts/scientific-programme/>
Contact: emas2021-speaker@kit-group.org

Best regards,

EMAS Congress Secretariat