



36th Congress of the International Society of Limnology
7 – 10 August 2022 | www.sil2022.org



General Terms and Conditions

Definitions

K.I.T. Group GmbH Association & Congress Management is the Professional Congress Organiser (PCO) of the 36th Congress of the International Society of Limnology (hereafter referred to as the "Congress"), to be held in Berlin, Germany from 7 – 10 August 2022. The Congress will be held online as well as onsite (physical).

The PCO, hereafter referred to as the Congress Secretariat, is the administrative organiser of the event and provides the Congress Secretariat (staff and technical infrastructure). Core tasks include the operation of the registration services, abstract management, sponsorship opportunities and exhibition management.

The International Society of Limnology (hereinafter referred to as SIL) is a non-profit, scientific organisation.

Both entities are hereinafter referred to each as the "organiser" or jointly as the "organisers".

The following General Terms and Conditions ("GTC") apply to all services provided by K.I.T. Group GmbH, with headquarters in Berlin, Germany.

These general terms and conditions are valid for each participant registered for the Congress. Any person, delegate, student, media representative, speaker, VIP or exhibitor may be considered as a participant.

Congress registration

The registration deadlines are as follows:

ONSITE Congress Registration*

Early registration deadline:	April 5, 2022, 23:59 CEST Time
Standard registration deadline:	June 15, 2022, 23:59 CEST Time
Late/Onsite registration:	Starting June 16, 2022

*The registration fee for regular physical delegates includes access to all scientific sessions, the industry exhibition area, the welcome reception, and the opening and closing ceremony. The registration fee also includes access to the entire digital event platform and ePosters, including the eLibrary until 3 months after the congress.

ONLINE Congress Registration**

Standard registration deadline:	June 15, 2022, 23:59 CEST Time
Late/Onsite registration:	Starting June 16, 2022

**The registration fee includes access to the entire digital event platform and ePosters, including the eLibrary until 3 months after the congress.

Only fully completed registrations will be accepted. The registration fee is based on the date of receipt of registration and payment in full in accordance with the deadlines mentioned above. Should a deadline be missed, the next valid registration fee is applicable. Registration will only be confirmed upon receipt of payment in full.



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Should the maximum participant capacity be reached, the organiser reserves the right to refuse any registration.

Students

To be able to register as a student, a valid student ID providing proof of enrolment at a recognised university or college is required both at registration and during the Congress and must be uploaded on the online registration form or sent via email to registration@sil2022.org. If proof cannot be presented, the regular participant registration fees apply.

Media registration

Media registration is free of charge once proof of eligibility has been provided (official and valid press card).

Group registration

Registrations for more than 10 (ten) persons will be handled separately as a group booking. Please contact the Congress Secretariat at registration@sil2022.org. There is no discount for group registrations available.

The Congress Secretariat shall not be held responsible for the double booking of an individual participant or group made by another company or organisation.

A payment order will be sent by email to the group manager once the Congress Secretariat has received the fully completed registration form. Payment for the group registration shall be transferred immediately upon receipt of the payment order. A final registration invoice shall be issued and sent to the group manager after the Congress.

The Congress Secretariat will provide the group manager with information on how to communicate the names of their group members. Individual data of each group member such as first name, last name, individual email address and postal address must be provided. The deadline to submit the information of each group member is always the next upcoming registration deadline. New group requests will be considered until July 25, 2022, 24:00 CET (names, required participant data and payment in full must be made until August 1, 2022) to guarantee a smooth procedure. After that date, only individual online registration will be possible.

Congress material for physical participants

Costs for any congress materials shall be included in the onsite registration fee for regular delegates. Should the registration form and/or full payment be received after the standard registration deadline, the Congress Secretariat cannot guarantee that congress material will be available. All congress materials will be handed out onsite at the registration counter.

Methods of payment

Payment is required at the time of registration. It should be made in EUR only, using one of the following methods:

1. Credit card (Visa, Master/Eurocard, American Express): Participants should complete the relevant section of the registration form.
2. Bank transfer: Payment should be made in EUR to:

Account Holder:	K.I.T. Group GmbH
Bank Name/Address:	Commerzbank AG, Kurfürstendamm 237, 10719 Berlin, Germany
SWIFT-CODE:	DRESDEFF100
IBAN:	DE66 1008 0000 0514 0018 04



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Account Number: 0514 0018 04
Bank Sort Code: 100 800 00
Reference: Participant number, last name and SIL 2022

Please note that all transfer costs shall be prepaid by the sender.
Cheques will not be accepted.

Letter of confirmation/invoice

A letter of confirmation/invoice will be sent by email once the Congress Secretariat has received the fully completed registration form and the corresponding payment. Participants must present this confirmation/payment receipt at the registration counter as proof of their registration and payment.

Letter of invitation

To receive a letter of invitation, participants must first register to the Congress and submit payment in full.

Individuals requiring an official letter of invitation can contact the Congress Secretariat by sending an email to registration@sil2022.org.

The letter of invitation shall not financially obligate the Congress Organiser in any way, nor shall it guarantee that the participant will receive a visa automatically. All expenses incurred in relation to the Congress shall be the sole responsibility of the participant.

Visa requirements

It shall be the sole responsibility of participants to take care of their visa requirements. Participants who require an entry visa must allow sufficient time for the application procedure. Participants should contact the nearest embassy or consulate to determine the appropriate timing of their visa applications. Please click [here](#) for more information.

The Congress Organiser will under no circumstances contact embassies and consulates on behalf of visa applicants. Any such claim on the part of the participants is excluded.

The registration fee minus a handling fee of EUR 40 will be refunded after the Congress if the visa was applied for on time and an official proof from the embassy confirming that a visa could not be granted is forwarded to the Congress Secretariat no later than 30 days after the Congress (September 10, 2022).

Certificate of Attendance

A certificate of attendance for all regular participants will be provided after participation in the SIL 2022 Congress.

Each participant will be tracked during his/her digital participation to be able to provide a certificate of attendance, hence it is important that you allow cookies from your browser.

Registration Format Change

Registration type changes may be possible under the following conditions:

a. Online to Onsite

If a participant changes her/his registration type from online to onsite format, the difference in registration fee will be charged.

b. Onsite to Online

If a participant changes her/his registration type from onsite to online format latest until June 15, 2022, the difference in registration fee will be refunded free of charge. After this date, all refunds are subject to a 40 EUR handling fee.



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c. Format Change by SIL

Should the International Society of Limnology change the congress format to fully online, all onsite registrations will be converted to online registrations and the difference refunded.

In the event that the congress takes place, but presenters are unable to join in person because of pandemic-related travel restrictions imposed by authorities, the difference in registration fees between onsite and online attendance will be reimbursed as well.

Registration Category Change

A handling fee of 40 EUR will be charged for registration type changes. If there is a change to the reduced student or member fee, the Congress Secretariat may request a proof of profession or occupation. All members must be SIL members in good standing (i.e. full payment received, possible proofs submitted, etc.) before completing the registration process to be eligible for a SIL member rate or eligible to claim the registration change. Refund requests will be processed after the congress only. They must be made in writing and sent to the Congress Secretariat by email. Refunds will be credited only to person / entity who / which paid the original registration.

Registration Name Change

A handling fee of 40 EUR will be charged for every name change to an existing congress registration. A new registration form for the substitute participant should be submitted before August 1, 2022, as well as a proof for the reduced fee if applicable. After this date, name changes will no longer be accepted.

Lost name badge for physical participants

The name badge must be worn at the venue throughout the Congress and must be shown to the organisers and their representatives at any time on request. Access to the Congress facilities will not be granted without a proper name badge. If an participant loses, misplaces or forgets the name badge, a handling fee of EUR 40 will be charged for a new badge.

Registration, Workshop, Limnology Night: Cancellation policy

Notification of cancellation shall be made in writing and sent to the Congress Secretariat by sending an email to registration@sil2022.org. The notification shall include all the relevant information regarding the bank account to which a possible refund may be remitted.

If the written notification of cancellation is received before the standard registration deadline (June 15, 2022, 23:59 CEST Time), 50% of the paid registration fee will be refunded. No refunds will be made for cancellations received after this date. The same cancellation rules apply for workshop fees and tickets for the Limnology Night.

Refund requests will be processed after the Congress only. They shall be made in writing and sent to the Congress Secretariat by email to registration@sil2022.org no later than 30 days after the Congress (September 10, 2022). No refund request will be processed after this date. Credit will not be given for unattended events or early termination of attendance.

Excursions: Cancellation Policy

Notification of cancellation shall be made in writing and sent to the Congress Secretariat by sending an email to registration@sil2022.org. The notification shall include all the relevant information regarding the bank account to which a possible refund may be remitted.

If the written notification of cancellation is received before the standard registration deadline (June 15, 2022, 23:59 CEST Time), 50% of the paid registration fee will be refunded. No refunds will be made for cancellations received after this date. In case the excursion is cancelled because the minimum number of participants is not reached, the total amount will be refunded.



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Refund requests will be processed after the Congress only. The provisions of section Registration Cancellation Policy shall apply to the refund request. Credit will not be given for unattended events or early termination of attendance.

Modification of the congress programme

The congress programme is published as an indication only and may be subject to modification at any time in terms of time, location, theme, and content (in particular to the programme schedule, the appointment and/or selection of speakers, the technical environment, programme duration, etc.) The participant has no claim to the staging of a particular event, a particular event duration or the provision of a particular content. Changes to the programme do neither constitute a right of withdrawal nor refund claim on the part of the registered participants, provided the character of the event as a specialist event in the specified subject area is not affected by the changes.

Cancellation of the Congress

If the event cannot take place due to events beyond the control of the organiser or the organisers (i.e., force majeure) or due to events that cannot be attributed to intent or gross negligence on the part of the organiser or the organisers, each or both of the organisers shall be released from its or their obligation to perform to this extent. Neither of the organisers can be held liable by participants for any damage, costs or losses incurred, such as transport costs, accommodation costs, financial losses, etc. In case the event cannot take place as planned, the organisers reserve the right to retain the registration fee to hold the congress at a later date, place and/or in a different format.

COVID-19 Regulations: Cancellation of the Congress, cancellation of attendance

If the physical Congress cannot take place at the originally scheduled event dates due to government regulations, laws, ordinances and other public orders that apply in connection with the pandemic due to the SARS-CoV-2 (COVID-19) coronavirus and variants ("COVID-19 Regulations"), the Organiser shall be released from the obligation to perform. In case the Congress is switched to a digital-only event, the procedures outlined in the section above "Registration Format Change" apply. In case of complete cancellation, registered and fully paid participant shall receive a refund of the respective participation fee paid. Refunds will be made according to the procedure described above in the section "Cancellation or Postponement of the Congress".

In the event of cancellation of attendance by a participant due to the above mentioned COVID-19 regulations in effect at the time of the event, the refund will be governed by the principles outlined in the "Registration Cancellation Policy" section above, with the understanding that the participant will be refunded their registration fee regardless of the time of cancellation for a processing fee of 40.00 EUR.

Hygiene and safety regulations, House rules

Participants are obligated to inform themselves in advance of their participation in the Congress about the currently valid regulations, laws, ordinances, and other decrees that apply in connection with the containment of the SARS-CoV-2 (COVID-19) coronavirus pandemic ("COVID-19 Regulations"), and to comply with them. In addition, participants are required to comply with the hygiene and safety measures and/or concept enacted by the organiser.

In view of the dynamic development of the coronavirus, each participant acknowledges that the organiser is entitled to adapt the hygiene and safety measures to the current situation at any time and that participants are obligated to inform themselves continuously



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about any changes on the hygiene and safety measures of the Congress, in particular via the Congress website: www.sil2022.org

By entering the event premises, each participant accepts the house rules of the Congress premises, which can be viewed at the registration counter. The participant is aware that the consumption of food and beverages brought to the event is not permitted.

Connectivity or technical issues

Participants acknowledge that it is their responsibility to ensure a secure and stable internet connection, compatible operating system requirements and that their web browser is up to date to avoid connectivity or other technical issues when participating in the Congress. The organiser will use its reasonable best efforts in providing access to the Congress through third party channels. If a participant encounters connectivity issues due to a weak internet connection, incompatible operating system requirements or inappropriate web browser settings, the participant acknowledges that the organiser is not liable. The organiser will also not be liable in the event of an interruption of connection or connectivity issues due to a case of "Force Majeure" or to any interruption and/or malfunction of connection or any other connectivity issues attributable to the chosen third party network operator and/or service provider.

Data Protection, Congress Tool and sharing of contact details

Data Protection

During the registration process and the execution of the Congress the personal data of each participant is processed. All personal data will be processed in accordance with the applicable national data protection regulations and in particular the strict General Data Protection Regulation GDPR (Regulation (EU) 2016/679) and the German Federal Data Protection Act (BDSG).

Personal data will not be forwarded to a third party unless in accordance with Art. 6 Sec. 1 lit a-f GDPR: (a) express consent, (b) performance or conclusion of a contract, (c) fulfilment of a legal obligation, (d) protection of vital interests of the data subject or another natural person, (e) public interest or exercise of official authority, (f) legitimate interest of the data controller and balancing of interests.

In the course of participation in the Congress, personal data may be processed by companies based in third countries outside the European Union (EU)/European Economic Area (EEA). This can lead to disadvantages in the enforcement of data subjects' rights, a lack of control over the further processing and transfer of data or access by state agencies for control and monitoring purposes without sufficient legal protection. By registering for the Congress, the participant consents to such data processing insofar as it is necessary for his/her participation and the full use of the Congress services.

For further details on data processing, your rights about information and access to personal data and how to contact the Data protection officer, please refer to the privacy policy at <https://www.sil2022.org/data-protection/>.

Congress Tool

At the Congress, a digital congress platform tool will be implemented and used. Before using the digital congress platform tool, you will be informed about your data protection rights. For



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details on data processing, please refer to the privacy policy at <https://www.sil2022.org/data-protection/>

Each participant who registers at the Congress agrees to the use and application of the congress platform. The use of the congress platform tool becomes part of the contract and is insofar a prerequisite for participation in the congress.

The Congress Secretariat has entered into a data processing agreement with the service partner of the congress platform tool and implement the strict provisions of the applicable data processing regulations when using the congress platform tool.

Sharing of contact details

Personal data will not be passed on to third parties unless this is necessary for the provision of services to the participant (e.g., the data required for payment processing will be passed on to the respective payment service provider (credit card company, bank).

Excursions Data Processing: If a participant wants to take part in an excursion, the participant agrees that data will be processed by the excursion organiser in order to execute the excursion.

Intellectual Property Rights

All content (trademarks, brands, copyrights, etc.) displayed at the Congress remain the property of their respective owners and are used for identification purposes only. The content and compilations published by the providers at the digital congress platform and/or on the event website are subject to the applicable copyright laws. The reproduction, editing, distribution, sharing and/or any kind of exploitation outside the limits of the applicable copyright laws require the written consent of the respective author and/or creator.

Downloads and copies of information, documents, files, presentations, and other content shared are only permitted if explicitly marked and solely for private use. The commercial use of content is prohibited without the consent of the author/creator. Insofar as the content on the event platform website has not been created by the organiser, the copyrights of third parties will be observed. Contributions of third parties are marked as such on the event platform website. Should a copyright infringement nevertheless occur, the organisers require a corresponding notice. The relevant content will then be removed immediately.

Film, photo and video recordings

The organiser will create image, film and audio recordings during the Congress for communication or educational purpose. This material can be shared and published within public reporting or used in social networks (Facebook, Twitter, Instagram) about the event without entitlement to remuneration. The participants explicitly give their consent to the use of their images captured at the event for publications and communications relating to the event according to the effective law. You can withdraw your consent at any time by contacting the Congress Secretariat (registration@sil2022.org).

Blocking access

Access to the digital event website may be blocked temporarily or permanently if there are concrete indications that the participant is violating or has violated these GTC and/or applicable law or if the organiser(s) have another justified, substantial interest in blocking access. When deciding on a blocking, the legitimate interests will be appropriately considered.



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Limitation of liability

The organiser shall be liable for damages caused intentionally or through gross negligence by the organiser, its legal representative, executive employees or vicarious agents, irrespective of the legal grounds.

The organiser shall be liable for damages in the event of simple negligence, subject to statutory limitations of liability (for example, care in one's own affairs), only

- a. for damages arising from injury to life, body or health;
- b. for damages arising from the breach of an essential contractual obligation. "Material contractual obligations" are those obligations the fulfilment of which makes the proper performance of this contractual relationship possible in the first place and on the observance of which the respective other contractual party may regularly rely. In the event of a breach of material contractual obligations, the organiser's liability for damages in cases of simple negligence shall be limited to the amount of the damage typically foreseeable at the time of conclusion of the contract.

Insofar as the organiser's liability is excluded or limited, this shall also apply to the organiser's vicarious agents and legal representatives.

The above exclusions and limitations of liability do not apply in the event of culpable or negligent injury to the life, limb or health of persons or in the event of the express assurance of characteristics.

Disclaimer of warranty

The organisers do not warrant the adequacy, accuracy and/or completeness of any information conveyed during the 36th Congress of the International Society of Limnology and published on the platform.

The organisers do not guarantee uninterrupted and/or error-free access to the platform of the Congress. The organisers endeavours to fix such interruptions as fast as possible. In all other respects, the regulations from the connectivity or technical issues section apply.

Applicable law, place of jurisdiction

German law shall apply to the exclusion of the UN Sales Convention. As far as legally permissible, Berlin is agreed as place of jurisdiction.

Severability clause

If there is a determination of these Terms and Conditions to be ineffective or impracticable, then the validity of the Terms and Conditions remaining are not impaired. The parties are obligated to cooperate in order to replace the ineffective or impracticable clause by an effective or feasible clause, which results in the ineffective or impracticable clause being closed.

Right of modification

The organisers may make changes and/or additions to these General Terms and Conditions at any time. The participants will be informed of such revisions from time to time. If the changes and/or amendments concern essential parts of the contract and if the rights of the participants are substantially changed as a result, each participant with an existing and paid registration will be informed separately with the possibility of consent.

As of January 5, 2022